



Richfield City Council Minutes

June 30, 2026

Richfield Municipal Center
Bartholomew Conference Room
6700 Portland Avenue South

1. Call to Order

The meeting was called to order by Mayor Supple at 5:30 p.m. in the Bartholomew conference room.

Council Present: Mayor Supple, Council Members Hayford Oleary, Burk, Coleman-Woods, and Christensen.

Staff Present: Katie Rodriguez, City Manager; Courtney DesCamps, Senior Analyst; Kate Croteau, Human Resources Director.

2. Items for Discussion

a. City Manager Executive Search Firm Interviews.

Senior Analyst Courtney DesCamps presented an overview of the executive search firm selection process. She noted that the City issued a Request for Proposals (RFP) for executive search services on June 1, 2026, received ten proposals by the June 17 deadline, and that the City Council had previously identified five firms to interview. The selected firms were Strategic Government Resources, GMP Consultants, DDA Human Resources, Government Professional Solutions, and Innovative Public Advisors. The Council was advised that each firm would provide a 10-minute presentation followed by up to 20 minutes of questions from the Council. Staff also noted that a contract with the selected firm would be brought forward for formal approval at the July 14, 2026, City Council meeting.

The City Council interviewed representatives from each of the five executive search firms. Council members asked questions regarding each firm's recruitment strategy, public engagement process, experience conducting city manager recruitments, approach to candidate outreach, project timeline, and communication practices.

Following the interviews, the City Council discussed the strengths and qualifications of each firm. Council members shared their observations regarding the firms' experience, interview performance, proposed recruitment approach, responsiveness, and overall fit with the City's needs and priorities for the City Manager recruitment.

Following the discussion, the City Council reached consensus and directed staff to work with GMP Consultants on the contract. The contract will be brought to the City Council for consideration at the July 14, 2026, regular meeting.

3. Adjournment

The meeting adjourned at 9:35 p.m.

Date Approved: July 14, 2026

Mary Supple
Mayor

Michelle Friedrich
City Clerk

Katie Rodriguez
City Manager