



**Richfield Community Services Commission  
Agenda  
May 19, 2026 -- 7:00 PM  
Richfield Municipal Center  
Heredia Conference Room  
6700 Portland Avenue South**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Approval of Minutes**
  - a. Joint Sustainability/CSC Meeting Minutes (4-21-26)
  - b. Regular April Meeting Minutes (4-21-26)
- 4. Open Forum**
  - a. Participants can share their comments in person, by voicemail, or email, and may also request to participate virtually. For more information on submitting comments for Community Services Commission meetings, please contact John Evans (jevans@richfieldmn.gov, 612-861-9395).
- 5. Staff Reports**
  - a. Ice Arena (Weiby)
  - b. Recreation Services (Huemiller)
- 6. Action Items**
  - a. Friends of Wood Lake Board Appointment
- 7. Committee Reports**
  - a. Transportation Commission (Bradley)
  - b. FOWL Board (Johnson-Kreps)
  - c. Planning Commission (Vrieze Daniels)
  - d. Arts Commission (Vacant)
  - e. Sustainability Commission (Meyer)
- 8. Next Meeting**
  - a. **Regular CSC Meeting**  
Tuesday, June 16, 7:00 pm  
Richfield Municipal Center (Heredia Room)
- 9. Adjournment**

Auxiliary aids for individuals with accessibility needs are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9739.

Materials relating to these agenda items can be found in the Community Services Commission agenda packet located by the entrance. The Community Services Commission agenda packet is also available electronically on the [City of Richfield's website](#).

**JOINT SUSTAINABILITY COMMISSION / COMMUNITY SERVICES COMMISSION MEETING**

Tuesday, April 21, 2026, 7:00 p.m.

Richfield Municipal Center (6700 Portland Ave)

<b>PRESENT</b>	<b>CSC:</b> Max Weinberger, Margaux Meyer, Tessa Johanson, Susie Luttenegger, Kris Anderson, Jonathan Doten, Jim Reilly, Jessica Johnson Kreps, Husniyah Bradley <b>SC:</b> Amanda Kueper, Chris Danner, Craig Heinen, Katrina DeVore, Katy Boone
	<b>STAFF:</b> Rachel Lindholm (Sustainability Coordinator), John Evans (Analyst), Paul Smithson (Nature Center Manager), Karl Huemiller (Rec Serv Director) <b>COUNCIL:</b> Rori Coleman-Woods <b>OTHERS:</b> Evie Moran (Great River Greening)
<b>ABSENT</b>	<b>CSC:</b> David Vrieze Daniels, Grace McCarthy

**JOINT SC/CSC MEETING**

**CALL TO ORDER AND PUBLIC COMMENT**

Chair Johanson called the meeting to order at 7:00 and opened the floor to public comments. Resident Birgit Johnson expressed appreciation of Huemiller for being receptive to concerns about being sensitive to wildlife at Vets Park with the park and trail reconstruction work. Resident Heidi Gaibor voiced concern about wildlife at Vets Park.

**NATURAL RESOURCES MANAGEMENT PLAN**

Huemiller presented a draft of the City’s Natural Resources Management Plan, a plan to protect, restore, enhance, and maintain Richfield’s natural areas. He introduced Evie Moran, a staff member from Great River Greening, who is working with the city on the plan. Moran and Huemiller reviewed the objectives of the plan, highlighting the specific Richfield parks and natural areas on which it will focus.

**STAFF UPDATES**

Huemiller provided updates on the following:

- Pool renovation project on schedule to be complete by pool opening on June 12
- Arena lobby renovation is progressing
- DNR grant application submitted for the Vets Park project. This grant would make a wildlife viewing platform possible.
- Community Gardens opening is delayed due to Killdeer nesting.
- Wood Lake Building Project is on schedule, with roof work nearing completion and windows in place.
- Earth Day is April 22. Events taking place next weekend.
- Tree sale is open to non-Richfield residents. About 30 trees left.
- Master Park Plan work has kicked off. Staff tour was held and a pinpoint survey will be released.
- New recreation software to be implemented this fall.

**ADJOURNMENT**

Joint CSC/SC meeting adjourned by consensus at 8:22.

April 21, 2026

**REGULAR COMMUNITY SERVICES COMMISSION MEETING**

**Tuesday, April 21, 2026 Richfield Municipal Center (6700 Portland Ave)**

<b>PRESENT</b>	<b>CSC:</b> Max Weinberger, Margaux Meyer, Tessa Johanson, Susie Luttenegger, Kris Anderson, Jonathan Doten, Jim Reilly, Jessica Johnson Kreps, Husniyah Bradley
	<b>STAFF:</b> Rachel Lindholm (Sustainability Coordinator), John Evans (Analyst), Paul Smithson (Nature Center Manager), Karl Huemiller (Rec Serv Director) <b>COUNCIL:</b> Rori Coleman-Woods <b>OTHERS:</b> Evie Moran (Great River Greening)
<b>ABSENT</b>	<b>CSC:</b> David Vrieze Daniels, Grace McCarthy

**REGULAR CSC MEETING**

**CALL TO ORDER/APPROVAL OF MINUTES**

Chair Johanson called the regular CSC meeting to order at 8:24 pm.

Reilly moved, seconded by Johnson Kreps, to approve the minutes of the regular 3/17/26 meeting. Approved by consensus.

Johanson moved, seconded by Luttenegger, to approve the 4/21/26 agenda. Approved by consensus.

**STAFF REPORTS**

**Recreation Services**

Recreation Services Director Huemiller summarized the 2027-2030 Capital Improvement Plan, summarized fund balances and the uses of each fund. He said that the intent is to create self-sustaining facility maintenance funds for Wood Lake and, eventually, a new community center. He said the Parks Master Plan will help define goals for different facilities and infrastructure and prioritize needs in coming years. Bradley moved, seconded by Anderson to recommend Council approval of the Recreation and Open Space Capital Improvement Plan. Approved, ayes all.

**COMMITTEE REPORTS**

- Sustainability Commission (*Coleman-Woods*)

**OTHER ITEMS/NEXT MEETING/ADJOURNMENT**

**Next CSC Meeting**

Tuesday, May 19, 7:00 pm, Municipal Center (Heredia Room)

**Adjournment**

Meeting adjourned by consensus at 9:11 p.m.



**RICHFIELD COMMUNITY SERVICES COMMISSION  
EXECUTIVE SUMMARY  
Meeting Date: May 19, 2026**

<b>Agenda Item</b> Friends of Wood Lake Board Appointment	<b>Agenda Section</b> Action Items
<b>Attachments</b> FOWL Board Application: Allison Tripp	<b>Contact</b> Tessa Johanson
<b>Recommended Action</b> Appoint Allison Tripp to the Friends of Wood Lake Board for a three-year term.	

The Community Services Commission appoints members to the Friends of Wood Lake (FOWL) Board of Directors. Appointments are made throughout the year. Board members serve three-year terms and can be reappointed to multiple terms. The applicant being considered for appointment is Allison Tripp (below are Allison’s responses to the application questions).

I can attend most board meetings	Yes
I will volunteer at one or more Wood Lake events: Halloween (October), Urban Wildland running event (July), or Candlelight and Ice (December).	Yes
I will help represent Wood Lake at events held in the community by staffing tables, attending social functions, and other gatherings.	Yes
I will help solicit prizes and sponsorships for the annual FOWL Fundraising Dinner, Wood Lake's largest fundraiser.	Yes
I will attend the FOWL Dinner and help with selling tickets, managing the silent auction, etc.	Yes
I have the following skills or experience to share with FOWL efforts (check all that apply)	Graphic Design, Public Relations, Finance, Other
If other, please specify	Project Manager - 20+ years Team Coach 15 years
Civic, professional, or community activities in which you've participated:	numerous events & participation since moving to Richfield MN in 2003
Occupation	Information Technology Coach & Project Manager
What are your reasons for wanting to join the Friends of Wood Lake Board?	I am a long-term supporter of the park & I want to help by joining the board. I believe my skills & experience will be useful.