



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

City Council Work Session

February 10, 2026

ITEM #1	CALL TO ORDER
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Mayor Supple called the work session to order at 6:04 p.m. in the Bartholomew Room.

Council Present: Mary Supple, Mayor; Walter Burk, Sean Hayford O'Leary, Rori A. Coleman-Woods.

Absent: Council Member Christensen was excused.

Staff Present: Katie Rodriguez, City Manager; Melissa Poehlman, Community Development Director; Sam Crosby, City Planner; Courtney DesCamps, Senior Analyst; and Michelle Friedrich, City Clerk.

Planning Commission: Commissioner Ben Surma; Commissioner Cole Hooey.

ITEM #2	ITEM DISCUSSION
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- a. Discuss the draft Request for Proposals for a consultant to assist with the 2050 Comprehensive Plan update

City Planner Crosby presented the draft Request for Proposals (RFP) for consultant services to assist with the City's 2050 Comprehensive Plan update. Staff reviewed the purpose of the Comprehensive Plan, required elements under Metropolitan Council guidance, and the proposed scope of consultant services, including public engagement, data analysis, and preparation of plan chapters. Sam outlined the anticipated timeline: release of the RFP in the near term, consultant review and selection in March, contract approval in April, project initiation shortly thereafter, and completion of the Comprehensive Plan by mid-2028 to meet regional deadlines.

Council discussion included the role of economic development in addition to land use; how consultant work on the Comprehensive Plan would relate to other City planning efforts; differences between the 2040 and 2050 planning processes; consideration of Penn Avenue, particularly with upcoming reconstruction; and continued focus on the Cedar Avenue corridor. Council also discussed an emphasis on locating new housing away from highway impacts, sidewalk discussions from the 2025 policy proposal process, the use of an interactive project webpage before, during, and after the process, and the importance of highlighting zoning discrepancies and areas anticipated to experience significant change.

No formal action was taken. Council provided staff direction to incorporate feedback into the draft RFP prior to release.

ITEM #3	ADJOURNMENT
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Mayor Supple adjourned the work session at 6:35 p.m.

Date Approved: February 24, 2026



Mary B. Supple
Mayor



Katie Rodriguez
City Manager

Courtney DesCamps
Senior Analyst