



CITY COUNCIL MEETING MINUTES
Richfield, Minnesota
City Council Work Session
November 12, 2025

ITEM #1	CALL TO ORDER
----------------	----------------------

The meeting was called to order by Mayor Supple at 5:46 p.m. in the Bartholomew Conference Room.

Council Present: Mary Supple, Mayor; Walter Burk; Sean Hayford Oleary; and Rori A. Coleman-Woods

Absent: Sharon Christensen

Staff Present: Katie Rodriguez, City Manager; Kristin Asher, Public Works Director; Karl Huemiller, Recreation Director; Melissa Poehlman, Community Development Director; Jenell Brooks, Fire Chief; Jennifer Anderson, Support Services Manager; Courtney DesCamps, Senior Analyst; Michelle Friedrich, City Clerk

ITEM #2	EFFECTIVE GOVERNANCE DINNER AND MEETING
----------------	--

Mayor Supple opened the discussion on effective governance and thanked directors and council members who participated in the survey. She noted receipt of the strategic plan report and invited Council comments, also thanking staff for preparing a simplified version of the report.

Council and staff discussed effective governance, meeting procedures, and improvements to agenda preparation. Key items included clarifying motion and discussion processes, reducing late packet revisions, and adjusting first and second ordinance readings items to allow more Council input.

Staff provided brief departmental updates, including progress on infrastructure planning, the GIS position, and challenges with short-term rentals and upcoming food truck licensing discussions.

Council and staff reviewed strategic plan progress, noting economic development challenges and the importance of realistic assessments. Roles of Council vs. staff were clarified, and better communication channels for handling resident concerns were requested. Staff clarified the distinction between policy decisions (Council) and administrative processes (staff), noting Council members are the City's elected representatives and public spokespeople.

ITEM #3	ADJOURNMENT
----------------	--------------------

Mayor Supple adjourned the meeting at 6:41 pm.

Date Approved: November 25, 2025

Mary B. Supple

Mary Supple
Mayor

Michelle R. Friedrich

Michelle Friedrich
City Clerk

Katie Roary

Katie Rodriguez
City Manager