



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Council Meeting

October 28, 2025

ITEM #1	CALL TO ORDER
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The meeting was called to order by Mayor Pro Tempore Hayford Oleary at 7:00 p.m. in the Council Chambers.

Council Present: Sharon Christensen; Walter Burk; Sean Hayford Oleary; and Rori A. Coleman-Woods.

Council Absent: Mary Supple, Mayor.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Melissa Pohlman, Community Development Director; Kristin Asher, Public Works Director; Transportation Engineer, Matt Hardegger; City Engineer, Joe Powers; Kate Neiderer, Human Resources Manager; Kris Weiby, Facilities Manager; and Michelle Friedrich, City Clerk.

Others Present: Andrew Lutaya, MnDOT Project Manager

ITEM #2	PLEDGE OF ALLEGIANCE
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Mayor Pro Tempore Hayford Oleary led the Pledge of Allegiance.

ITEM #3	APPROVAL OF AGENDA
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MOTION: made by Council Member Hayford Oleary, seconded by Council Member Burk to approve Agenda with an addition of a summary publication attachment to item 10a.

Motion carried: 4-0

ITEM #4	APPROVAL OF MINUTES
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MOTION: made by Council Member Coleman-Woods, seconded by Council Member Christensen to approve the minutes from (1) City Council Work Session from October 14, 2025, and (2) City Council Regular Meeting from October 14, 2025.

Motion carried: 4-0

ITEM #5	OPEN FORUM
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Mayor Pro Tempore Hayford Oleary reviewed the participation options for residents at the Council meeting, including in-person comments, comments by voicemail or email, and an option to request to participate virtually with advance notice. Mayor Pro Tempore Hayford Oleary noted more information on submitting comments can be reviewed at www.richfieldmn.gov/citycouncil.

No residents participated in the Open Forum public comment opportunity.

ITEM #6	PROCLAMATIONS AND PRESENTATIONS
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a. 20th Annual Great Pumpkin Giveaway Coloring Contest Winners
 Arts Commissioner Aric Bieganeck presented the winners of the Annual Great Pumpkin Giveaway Coloring Contest.

b. Arts Commission Annual Report
 Arts Commissioner Aric Bieganeck provided an update on the Arts Commission’s work and projects for the year. He noted that the two main focuses of the Commission are art in the schools and art in the community.

c. Human Rights Commission Annual Report
 Human Rights Commissioner Michael Zazzera provided an update on the work that the Human Rights Commission has completed in the past year. Mr. Zazzera shared the events and projects the Commission has worked on.

d. Transportation Commission Annual Report
 Transportation Commissioner Louis Dzierzak shared a report on the work that the Commission has completed throughout the year. He noted that in the first half of the year, they focused on gathering feedback on proposed transit changes throughout the City. He noted the Commission has been collaborating with the County to develop plans for the Penn Avenue reconstruction project.

ITEM #7	CONSENT CALENDAR
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City Manager Rodriguez presented the consent calendar.

a. Approve Disbursements/Claims

U.S. BANK	10-24-2025
A/P Checks: (10-11-2025 thru 10-24-2025)	\$2,354,343.97
Wire Transfers: (10-11-2025 thru 10-24-2025)	\$2,371,045.29
Payroll (10-24-2025)	\$1,380,749.69
TOTAL	\$6,106,138.95

- b. 2026 Benefit Contributions
RESOLUTION NO. 12359
RESOLUTION DESIGNATING CITY'S CONTRIBUTION TOWARD HEALTH, DENTAL, TERM LIFE, DISABILITY INSURANCE AND THE EMPLOYEE ASSISTANCE PROGRAM PREMIUM FOR ALL BENEFIT ELIGIBLE EMPLOYEE GROUPS

- c. Consider a correction to the legal description for Resolution #11548, from 2018, for RF64.
RESOLUTION NO. 12360
RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN AND CONDITIONAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT WITH CORRECTED LEGAL DESCRIPTION

- d. Second reading of a transitory ordinance providing funding for certain capital improvements from the Liquor Contribution Special Revenue Fund.
ORDINANCE NO. 2025-18
AN ORDINANCE PROVIDING FOR THE EXPENDITURE OF MONEY FROM THE LIQUOR CONTRIBUTION SPECIAL REVENUE FUND FOR CERTAIN CAPITAL IMPROVEMENTS (TRANSITORY ORDINANCE 19-42)

MOTION: made by Council Member Christensen, seconded by Council Member Burk to approve the consent calendar.

Motion carried: 4-0

ITEM #8	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR
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None.

ITEM #9	PUBLIC HEARINGS
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a. I-494 Vision Project 2 - Municipal Consent Public Hearing
 Council Member Burk presented the Staff Report and introduced MnDOT Manager Lutaya.

MnDOT Manager Lutaya provided an overview of the I-494 Vision Project 2, including municipal consent requirements and the overall corridor vision. He outlined the project scope for Phase Two, noting an estimated City cost share of approximately \$9,000. MnDOT Manager Lutaya also reviewed the project staging plan, with construction expected to take about four years, and presented the traffic management plan for the phase.

Council Member Burk opened the public hearing. No residents participated in the I-494 Vision Project 2 Public Hearing.

MOTION: made by Council Member Burk, seconded by Council Member Coleman-Woods to close the public hearing.

Motion carried:4-0

ITEM #10	PROPOSED ORDINANCES
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- a. Consider second reading of an ordinance imposing a tax on lodging and repealing and replacing in its entirety Chapter 14 of the Richfield Code of Ordinances and summary publication.

Council Member Christensen presented Staff Report.

MOTION: made by Council Member Christensen, seconded by Council Member Coleman-Woods to approve a second reading of an ordinance imposing a tax on lodging and repealing and replacing in its entirety, Chapter 14 of the Richfield Code of Ordinances.

**BILL NO. 2025-17
 AN ORDINANCE IMPOSING A TAX ON LODGING AND REPEALING AND REPLACING
 IN ITS ENTIRETY CHAPTER XIV OF THE RICHFIELD CODE OF ORDINANCES**

Motion carried: 4-0

MOTION: made by Council Member Christensen, seconded by Council Member Coleman-Woods to approve summary publication of said ordinance.

**RESOLUTION NO. 12361
 RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
 IMPOSING A TAX ON LODGING AND REPEALING AND REPLACING IN ITS
 ENTIRETY CHAPTER XIV OF THE RICHFIELD CODE OF ORDINANCES**

Motion carried: 4-0

ITEM #11	RESOLUTIONS
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- a. Consider a resolution providing for the sale of \$6,160,000 General Obligation Sales Tax Revenue Bonds, Series 2025A.

Council Member Burk presented the Staff Report.

MOTION: made by Council Member Burk, seconded by Council Member Christensen to approve a resolution providing for the sale of \$6,160,000 General Obligation Sales Tax Revenue Bonds, Series 2025A.

**RESOLUTION NO. 12362
 RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL
 OBLIGATION SALES TAX BONDS, SERIES 2025A, IN THE MAXIMUM AGGREGATE
 PRINCIPAL AMOUNT OF \$6,160,000; AND TAKING OTHER ACTIONS WITH RESPECT
 THERETO**

Motion carried: 4-0

ITEM #12	OTHER BUSINESS
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- a. Consider appointment of youth commissioners to City advisory board/commissions
 Council Member Christensen presented the Staff Report.

MOTION: made by Council Member Christensen, seconded by Council Member Coleman-Woods, to approve the appointment of Mohamed Noor to the Sustainability Commission and Jwan Núñez to the Human Rights Commission.

Motion carried: 4-0

- b. Consider approval of agreements with the contractors listed within for the renovation of the Richfield Pool, a sub-project of the Veterans Park Improvement Project, totaling \$2,244,724.40.

Council Member Burk presented Staff Report. Facilities Manager Weiby provided further details on the item. He also shared a brief overview of each contract listed.

MOTION: made by Council Member Coleman-Woods, seconded by Council Member Burk to approve the agreements with the contractors listed within for the renovation of the Richfield Pool, a sub-project of the Veterans Park Improvement Project, totaling \$2,244,724.40.

Motion carried: 4-0

ITEM #13	CITY MANAGER’S REPORT
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City Manager Rodriguez shared information regarding a comment made at the last meeting discussing a resident witnessing a juvenile with several officers responding to the situation. She noted that Chief Henthorne met with her during the last meeting and offered to help her submit a complaint. She added that she declined but requested to go on a ride along with the police department. She also stated that Staff has followed up with all other residents who made comments at the last meeting.

ITEM #14	COUNCIL DISCUSSION
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- a. Hats off to Hometown Hits

Council Member Coleman-Woods noted nothing to report.

Council Member Christensen shared that November 1-2, the City will be hosting the annual Fall Boutique at the Richfield Community Center.

Council Member Burk noted nothing to report.

Council Member Hayford Oleary thanked those who participated in the public protest a few weeks ago.

ITEM #15	ADJOURNMENT
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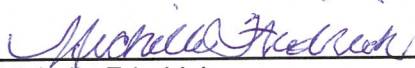
MOTION: made by Council Member Christensen, seconded by Council Member Coleman-Woods to adjourn the meeting at 7:58 p.m.

Motion carried: 4-0

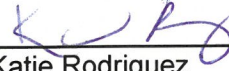
Date Approved: November 14, 2025



Sean Hayford O'leary
Mayor Pro Tempore



Michelle Friedrich
City Clerk



Katie Rodriguez
City Manager






2025-10-28 Regular Council Minutes

Final Audit Report

2025-11-19

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