



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Council Meeting

September 9, 2025

ITEM #1	CALL TO ORDER
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The meeting was called to order by Mayor Supple at 7:00 p.m. in the Council Chambers.

Council Present: Mary Supple, Mayor; Sharon Christensen; Walter Burk; and Sean Hayford Oleary.

Council Absent: Rori A. Coleman-Woods.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Sam Crosby, City Planner; Jennifer Anderson, Support Services Manager; Brittany Bartlett, Equity Coordinator; and Mark McKinley, Administrative Assistant.

Others Present: None.

ITEM #2	PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE FOR THE ANNUNCIATION SCHOOL VICTIMS AND THEIR FAMILIES
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Mayor Supple led the Pledge of Allegiance. She offered her deepest condolences to the Annunciation victims and their families.

ITEM #3	APPROVAL OF AGENDA
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MOTION: made by Council Member Hayford Oleary, seconded by Council Member Christensen to approve Agenda as presented.

Motion carried: 4-0

ITEM #4	APPROVAL OF MINUTES
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MOTION: made by Council Member Christensen, seconded by Council Member Burk, to approve the minutes of the (1) City Council Work Session from August 26, 2025, and (2) City Council Regular Meeting from August 26, 2025.

Motion carried: 4-0

ITEM #5	OPEN FORUM
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Mayor Supple reviewed the participation options for residents at the Council meeting, including in-person comments, comments by voicemail or email, and an option to request to participate virtually with advance notice. Mayor Supple noted that more information on submitting comments can be reviewed at www.richfieldmn.gov/citycouncil.

Candace (last name not specified), a Richfield resident, noted that it is unclear if the limit is for the property or for the owner, referring to agenda item 10b. She stated the report mentions concerns about aesthetics and blocking the sidewalks. Candance noted RVs, and large vehicles also create the same problems, and stated those situations should be addressed. She shared a personal story of using a storage pod to clear out her late mother’s home and noted she was issued a citation after only 29 days. Candace also expressed concern with the enforcement of these codes and the equity issues.

ITEM #6	PROCLAMATIONS AND PRESENTATIONS
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A. Proclamation Celebrating Hispanic Heritage Month

Mayor Supple invited Principal Garcia from Sheridan Hills to accept the proclamation then read aloud the proclamation.

Principal Garcia thanked the Council and thanked them for the opportunity to represent the Latino community and receive the proclamation.

ITEM #7	CONSENT CALENDAR
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City Manager Rodriguez presented the consent calendar.

A. Approve Disbursements/Claims

U.S. BANK	09/05/2025
A/P Checks: (08/22/2025-09-05-25)	\$1,934,670.15
Payroll (08/29/2025)	<u>\$1,115,192.22</u>
TOTAL	\$3,049,862.37

- B. Consider the approval of the first reading of an ordinance amending Richfield City Code Appendix D (Fee Schedule) related to building, planning, and zoning fees, and schedule a public hearing for the second reading for the September 23, 2025, Council meeting.
- C. Consider a resolution approving the Affordable Housing Trust Fund 2025 Revised Budget and 2026 Budget.

**RESOLUTION NO. 12334
RESOLUTION ADOPTING AN AFFORDABLE HOUSING TRUST FUND BUDGET
FOR THE YEAR 2025 REVISED AND 2026**

- D. Consider the approval of a resolution for reimbursement of certain expenditures from the proceeds of general obligation bonds to be issued by the City for the Veterans Memorial Park project.

**RESOLUTION NO. 12335
DECLARING THE OFFICIAL INTENT OF THE CITY OF RICHFIELD TO
REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO
BE ISSUED BY THE CITY WITH RESPECT TO THE VETERANS MEMORIAL PARK
PROJECT**

- E. Consider setting the date for a public hearing regarding municipal consent for Project 2 of the I-494 Corridor Vision, to be held on October 28, 2025.

MOTION: made by Council Member Hayford Oleary, seconded by Council Member Burk, to approve the consent calendar.
Motion carried: 4-0

ITEM #8	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR
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None.

ITEM #9	PUBLIC HEARINGS
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None.

ITEM #10	PROPOSED ORDINANCES
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- A. Consider the approval of the second reading of an ordinance pertaining to the feeding of wildlife and resolution and summary publication of said ordinance.

Council Member Christensen presented the Staff Report.

Manager Anderson stated that this is a regular update to the City Code. She noted that they have been receiving many complaints regarding residents excessively feeding wildlife in their yards.

Mayor Supple stated that the Council would proceed with two separate motions, each to be made and voted on individually.

MOTION: made by Council Member Christensen, seconded by Council Member Hayford Oleary to approve the second reading of an ordinance pertaining to the feeding of wildlife and resolution.

Council Member Hayford Oleary stated that a clerical error was made in the code that needs to be corrected.

**BILL NO. 2025-06
AN ORDINANCE AMENDING SUBSECTION 905.40 OF THE RICHFIELD CODE OF
ORDINANCES PERTAINING TO FEEDING WILD ANIMALS**

Motion carried: 4-0

MOTION: made by Council Member Hayford Oleary, seconded by Council Member Burk, to approve the summary publication of said ordinance.

**RESOLUTION NO. 12336
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING SECTION 905.40 OF THE CITY CODE**

Motion carried: 4-0

- B. Consider approval of a second reading of an ordinance pertaining to temporary outdoor portable storage containers and corresponding resolution authorizing summary publication of said ordinance.

Council Member Hayford Oleary presented the Staff Report.

Council asked if ownership changes throughout the year should be addressed, referring to a question raised by the public. Support Services Manager Anderson stated that ownership changes are sent to the present owner rather than the property.

MOTION: made by Council Member Hayford Oleary, seconded by Council Member Christensen, to approve the second reading of an ordinance pertaining to temporary outdoor portable storage containers.

**BILL NO. 2025-07
AN ORDINANCE AMENDING SECTIONS 1135 AND 925 OF THE RICHFIELD CODE
OF ORDINANCES PERTAINING TO TEMPORARY OUTDOOR PORTABLE
STORAGE CONTAINERS**

Motion carried: 4-0

MOTION: made by Council Member Hayford Oleary, seconded by Council Member Christensen, to approve the resolution authorizing summary publication of said ordinance.

**RESOLUTION NO. 12337
RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE
AMENDING SECTIONS 1135 AND 925 OF THE CITY CODE**

Motion carried: 4-0

- C. Consider a second reading and summary publication of ordinance changes related to multifamily development regulations, MR-2 and MR-3 zoning district updates.

Council Member Burk presented the Staff Report.

MOTION: made by Council Member Burk, seconded by Council Member Hayford Oleary, to approve the second reading of ordinance changes related to multifamily development regulations, MR-2 and MR-3 zoning district updates.

**BILLS NO. 2025-08 through 2025-14
SEVEN ORDINANCES AMENDING THE RICHFIELD MUNICIPAL CODE
REGARDING MULTIFAMILY HOUSING DEVELOPMENT REGULATIONS**

Motion carried: 4-0

MOTION: made by Council Member Burk, seconded by Council Member Hayford Oleary, to approve summary publication of ordinance changes related to multifamily development regulations, MR-2 and MR-3 zoning district updates.

**RESOLUTION NO. 12338
RESOLUTION APPROVING SUMMARY PUBLICATION OF SEVEN ORDINANCES
MODIFYING THE MUNICIPAL CODE IN RELATION TO MULTIFAMILY HOUSING
DEVELOPMENT REGULATIONS (MR-2 AND MR-3 DISTRICT CODE UPDATES)**

Motion carried: 4-0

ITEM #11	RESOLUTIONS
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None.

ITEM #12	OTHER BUSINESS
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None.

ITEM #13	CITY MANAGER'S REPORT
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City Manager Rodriguez shared information regarding the comments from Mr. Lowry and his concerns about speeding. She noted that he requested a written response from Police Chief Henthorne, and the written response has been sent out.

ITEM #14	COUNCIL DISCUSSION
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A. Hats off to Hometown Hits.

Council Member Christensen stated she had nothing to report.

Council Member Hayford Oleary stated that the Transportation Commission had its annual bike tour of Richfield last week. He thanked Matt Harddeger, Jake Whipple, and Joe Powers for helping organize the event.

Council Member Burk stated that he attended the presentation by City Staff regarding the flood plan for the City. He thanked staff for their work and for making it available to the public.

Mayor Supple expressed appreciation to Richfield residents who are willing to help and advocate for their neighbors.

ITEM #15	ADJOURNMENT
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MOTION: made by Council Member Christensen, seconded by Council Member Hayford Oleary, to adjourn the meeting at 7:36 p.m.

Motion carried: 4-0

Date Approved: September 23, 2025



Mary Supple
Mayor



Katie Rodriguez
City Manager

Mark McKinley
Administrative Assistant