



Richfield Planning Commission Agenda

February 23, 2026 -- 7:00 PM

Richfield Municipal Center
Council Chambers
6700 Portland Avenue South

1. **Call to Order**
2. **Roll Call**
3. **Open Forum**
 - a. Participants can share their comments in person, by voicemail, or email, and may also request to participate virtually. For more information on submitting comments, refer to the Planning Commission Agenda and Minutes page on the [City's Website](#).
4. **Approval of the Agenda**
5. **Approval of Minutes**
 - a. Approval of the Minutes of the Regular Planning Commission Meeting of December 8, 2025.
6. **Presentations**
 - a. Penn Avenue Planning and Land Use Presentation
7. **Public Hearings**
8. **Resolutions**
9. **Other Business**
 - a. Election of Planning Commission Chairperson, Vice-Chairperson and Secretary.
 - b. Appointment of liaisons to the City Council, Community Services Advisory Commission, Housing and Redevelopment Authority, School Board, Transportation Commission, Chamber of Commerce, and Sustainability Commission.
 - c. Review and amend the Planning Commission bylaws.
 - d. Annual re-scheduling task.
10. **Liaison Reports**
11. **City Planner's Report**
 - a. The following is some 2025 year-end data for the planning division:
 - Work sessions: 7 (MICC, Legion, Ordinances)
 - Land use cases: 9 (3 administrative, 5 to PC/CC, 1 time ext.)
 - Ordinances: 8 (7 MR-2/3, 1 STR)
 - Code cases: 56
 - Driveway permits: 63
 - Sign permits: 86
 - Zoning letters: 22
 - Other permits: 65
 - Other: Leadership Training, 3 neighborhood meetings, started the metal detector "rental" program.
 - On January 13th, the City Council held a joint work session with the HRA to review a revised sketch plan from the Legion. They discussed design expectations and the mix of affordability. The video is available on the "meetings and agendas" page of the City's website.
 - On January 27th, the City Council approved MICC's request for land use entitlements.
 - On February 10th, the City Council held a joint work session with the Planning Commission to review a draft Request for Proposals to solicit consultants to assist with the Comprehensive Plan update. One small adjustment to the language was made in relation to land use: to focus on transportation corridors as well as the I-494 and Cedar

Avenue corridors. Staff will continue to keep you updated as the project progresses.

12. Next Meeting

- a. March 30, 2026.

13. Adjournment

Auxiliary aids for individuals with accessibility needs are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9739.

Includes Materials - Materials relating to these agenda items can be found in the Planning Commission agenda packet located by the entrance. The complete Planning Commission agenda packet is available electronically on the [City of Richfield's website](#).