



Richfield City Council Agenda

September 23, 2025 -- 7:00 PM

Richfield Municipal Center
Council Chambers
6700 Portland Avenue South

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of the Agenda**
4. **Approval of Minutes**
 - a. **Approval of the Minutes of the (1) City Council Work Session from September 9, 2025, and (2) City Council Regular Meeting from September 9, 2025.**
5. **Open Forum**

Participants can share their comments in person, by voicemail, or email, and may also request to participate virtually. For more information on submitting comments, refer to the Council Agenda and Minutes page on richfieldmn.gov/citycouncil
6. **Proclamations and Presentations**
7. **Consent Calendar**

Consent Calendar contains several separate items, which are acted upon by the City Council in one motion. Once the Consent Calendar has been approved, the individual items and recommended actions have also been approved. No further Council action on these items is necessary. However, any Council Member may request that an item be removed from the Consent Calendar and placed on the regular agenda for Council discussion and action. All items listed on the Consent Calendar are recommended for approval.

 - a. **Approve Disbursements/Claims**
 - b. **Appoint 2025 Election Judges for ISD 280 School Board Election.**
 - c. **Consider approval of the 2025-2026 Emergency Preparedness agreement with the City of Bloomington.**
 - d. **Consider approval of a lease agreement between the City of Richfield and Spohn's Automotive, Inc., for the private use of a portion of a City-owned parking lot located north of Diagonal Boulevard and east of Cedar Avenue South.**
 - e. **Consider approval of a resolution authorizing staff to submit an application for a Hennepin County Play Area Grant in the amount of \$300,000 for the purchase of new features at the Richfield Outdoor Pool, and authorizing staff to enter into a grant agreement, if awarded.**
 - f. **Consider the approval of prime contract change order #003 for the Wood Lake Nature Center building project in the amount of \$662,545.37 to address delays resulting from federal grant compliance and other changes impacting the Guaranteed Maximum Price.**
 - g. **Consider the adoption of a resolution authorizing acceptance of Office of Traffic Safety (OTS) funds for an extension on an original four-year grant to fully fund an officer dedicated to DWI enforcement in Richfield.**
 - h. **Consider approval of a resolution authorizing staff to submit an application for a Hennepin County Lifeguard Services Grant in the amount of \$50,000 to assist with the hiring and retention of lifeguard staff at the Richfield Outdoor Pool, and authorizing staff to enter into a grant agreement, if awarded.**
 - i. **Consider authorizing the purchase of Self-Contained Breathing Apparatus (SCBA) units and related equipment for \$315,235, with billing scheduled in budget year 2026, from Maqueen Emergency Group, and authorize the City Manager to approve contract changes up to \$175,000 without further City Council consideration.**
8. **Consideration of Items, if Any Removed From Consent Calendar**
9. **Public Hearings**
 - a. **Consider the second reading and hold a public hearing for an ordinance amendment to the Richfield City Code Appendix D (Fee Schedule) related to building, planning, and zoning fees and hold a public hearing and second reading.**
10. **Proposed Ordinances**

- a. **Approve the second reading of an ordinance regulating the use and licensing of short-term rentals and related fees in Appendix D, and a resolution authorizing summary publication of the ordinance.**

11. Resolutions

- a. **Adopt the attached resolutions establishing the 2026 preliminary budget and property tax levy, setting the date for the Truth in Taxation hearing, authorizing budget revisions, authorizing revision of 2025 department budgets, and approving City fees for 2026.**
- b. **Approve Resolution Updating the City Council Rules of Procedure and Decorum.**

12. Other Business

- a. **Approve Resolution of Participation in a Private Paid Family and Medical Leave Plan (MetLife) and Establishing Premium Sharing For The 2026-2027 Plan Year.**

13. City Manager's Report

14. Council Discussion

- a. **Hats off to Hometown Hits**

15. Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9739.

Includes Materials - Materials relating to these agenda items can be found in the Council Chambers Agenda Packet book located by the entrance. The complete Council Agenda Packet is available electronically on the City of Richfield website.