



## Richfield Charter Commission Agenda

January 21, 2026 -- 7:00 PM

Richfield Municipal Center  
Heredia Conference Room  
6700 Portland Avenue

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
  - a. Minutes from May 22, 2025 Meeting
4. **Unfinished Business**
  - a. Adopt Bylaws
5. **New Business**
  - a. Election of Officers for 2026
  - b. Petition Requirements
6. **Adjournment**

Auxiliary aids for individuals with accessibility needs are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9739.

Materials relating to these agenda items can be found in the Charter Commission agenda packet located at the main table within the conference room. The Charter Commission agenda packet is also available electronically on the [City of Richfield's website](#).

Richfield Charter Commission  
Meeting Minutes  
May 22, 2025

Present: Bill Bullock, Reed Bornholdt, Larry Ernster, Ken Severson, Tim Garvey, Louis Dzerzak, Brandt Krueger, Michelle Dowell, Gordon Vizecky, David Lamberger, Sue Sandahl

Absent: Walter Burk, Rori Coleman-Woods, Sidney Rehwaldt, Sarah Musgrave, David Gepner, Lisa Rudolph

City Staff: Courtney Miller, Senior Analyst; Mary Tietjen, Kennedy & Graven

The meeting was called to order by President Bill Bullock at 7:00 p.m. Roll call was taken, and members introduced themselves.

Approval of the Minutes

Motion by Vizecky, seconded by Lamberger, to approve the minutes.  
Motion carried.

Unfinished Business

None.

New Business

The primary purpose of the meeting was to conduct a full review of the bylaws. Proposed changes were submitted in advance by Ernster and shared with the Commission.

Motion by Vizecky to allow Ernster seven minutes to present his proposed changes.  
Seconded by Severson.  
All in favor.

1. Section 1.6 – Replace "business" with "purpose"  
Discussion held.  
Motion to amend failed.
2. Section 1.7 – Replace "city manager, and city clerk" with "vice president, and secretary"  
Motion by Ernster, seconded by Severson.  
After discussion, the motion failed.
3. Section 1.7 – Replace "City Clerk" with "Staff Liaison"  
Motion by Krueger, seconded by Vizecky, to retain current language.  
Ayes; Nay – Ernster.

Motion carried.

4. Section 2.2 – Change meeting date to the third Tuesday  
Discussion held.  
Motion by Krueger, seconded by Vizecky, to keep as is (second Tuesday).  
All in favor.
5. Section 2.5 – Change “constitutes” to “constitute”  
Suggestion rescinded by Ernster after clarification from Mary Tietjen.
6. Section 2.6 – Correct phrase “Report from officers not of”  
Motion by Severson, seconded by Ernster, to correct language.  
All in favor.
7. Section 3.2 – Strike “and qualified”  
Motion by Severson, seconded by Ernster.  
Discussion held.  
All in favor.
8. Section 3.5 – Minutes distributed within two weeks  
Discussion held.  
Motion by Vizecky, seconded by Ernster, to require minutes be distributed within two weeks.  
All in favor.
9. Section 3.5 – Strike “monies spent”  
Motion by Vizecky, seconded by Ernster, to remove the phrase.  
All in favor.
10. Section 3.5 – Replace “organization” with “charter commission”  
Motion by Vizecky, seconded by Ernster, to change language to “commission.”  
All in favor.
11. Section 3.5 – Annual Report Submission  
Current: Secretary submits annual report to the judge; remove “chair.”  
Revision: Staff liaison (Courtney) will send the report to members and to the judge.  
Motion by Vizecky, seconded by Ernster.  
All in favor.
12. Section 3.5 – Rename report  
Change name from Chair’s Report to Commission’s Report.  
Approved.
13. Section 1.6 – Review of Bylaws Frequency  
Commission discussed reviewing bylaws annually at the annual meeting.  
No changes needed; current bylaws already require review at least once every two years.

#### Additional Motions

1. Add Bylaws to City Website

Motion by Ernster, seconded by Severson, to request city staff post bylaws on the city website.

All in favor.

2. Ensure Meetings Are Added to City Calendar

Motion by Ernster, seconded by Vizecky to remind staff to ensure meetings appear on the city calendars.

All in favor.

#### Adjournment

Motion to adjourn by Vizecky, seconded by Krueger.

Meeting adjourned.

## BY-LAWS OF THE HOME RULE CHARTER COMMISSION OF RICHFIELD, MINNESOTA

### Section 1. The Commission

1. **Name of Commission.** The name of the Commission is the “Home Rule Charter Commission of Richfield, Minnesota”.
2. **Purpose.** The purpose of the Commission is to consider the form of government that best meets the needs of the people, and if necessary, propose amendments to the home rule charter of the City of Richfield.
3. **Office of Commission.** The offices of the Commission are at the Richfield Municipal Center for purpose of official Commission business.
4. **Members.** The Commission is composed of fifteen (15) members. Only qualified voters of the City are eligible to serve on the Commission. Members are appointed as provided in Minnesota Statutes, Section 410.05, subdivision 2, and serve a term of four years until their successors are appointed and qualify. Any vacancies are filled by appointment by the chief judge for the unexpired term.
5. **Duties.** The Commission must act upon voters’ petitions and City Council recommendations for amendment to the Charter. The Commission may also periodically review the Charter and propose amendments on its own volition.
6. **Commission Bylaws.** The purpose of these bylaws is to guide and aid in the conducting of the Commission’s business. These bylaws will be interpreted consistently with the requirements of Minnesota Statutes, chapter 410. The Commission will review the bylaws at least once every two years and may be amended by a majority vote of the Commission.
7. **Discharge of Members.** A member who has failed to perform the duties of office and has failed to attend four consecutive meetings without being excused by the Commission must be discharged. The President, City Manager, and Staff Liaison are each authorized to excuse a member’s absence on behalf of the Commission. The Secretary will file a certificate with the district court as required by Minnesota Statutes, section 410.05, subdivision 2 to seek the discharge.

### Section 2. Meetings

1. **Location.** Meetings will be held at the Richfield Municipal Center, or such other place as designated by the President.

2. **Annual Meeting.** The Commission must meet at least once during each calendar year. The Commission will hold its annual meeting on the second Tuesday in January of each year, or as soon thereafter if circumstances prevent it.
3. **Special Meetings.** Special meetings of the Commission may be called by the President or two members of the Commission for the purpose of transacting any business designated in the notice of the meeting. Notice of a special meeting must be posted and provided to each member of the Commission at least three days prior to the date of the special meeting. Notice of special meetings may be provided to Commission members by email if a member has provided an email address. No business may be considered at a special meeting other than as designated in the meeting notice.
4. **Public Meetings.** All meetings of the Charter Commission will be open to the public and conducted in accordance with the Minnesota Open Meeting Law (Minnesota Statutes, chapter 13D).
5. **Quorum.** A majority of qualified and acting members constitutes a quorum for purposes of conducting the Commission's business and exercising its powers. If the Commission lacks a quorum, a smaller number of members may convene as a subcommittee if desired and report their discussions to the full Commission.
6. **Order of Business.**

The order of business will be:

1. Call to order by president.
2. Roll call.
3. Approval of minutes.
4. Report from officers.
5. Report from members or committees.
6. Unfinished business.
7. New business.
8. Adjournment.

The order of business may be changed at a meeting by a majority vote of the Commission members present. When necessary to resolve procedural or parliamentary issues, the Commission will consult The Standard Code of Parliamentary Procedure (Alice Sturgis), unless other laws or statutes apply. Except as prohibited by law, the Commission may, by majority vote, waive any procedural or parliamentary rules.

7. **Manner of Voting.** The vote on questions coming before the Commission must be entered upon the minutes of the meeting. When a quorum is present, action may be taken by the Commission by majority vote.
8. **Nomination.** Nominations from the floor are in order at any election.

### Section 3. Officers

1. **Officers.** The officers of the Commission will be: President, Vice-President, and Secretary. The officers are deemed the “Executive Committee”.
2. **Election of Officers.** The President, Vice-President and Secretary are elected at the annual meeting of the Commission from among the members of the Commission. The elected officers hold office for one year or until their successors are elected. Voting procedures for the election of officers is at the discretion of the President. Officers are declared elected and qualified by a majority vote of members present and voting at the meeting, provided at least a quorum is present, after which action their term of office begins.
3. **President.** The President calls regular and special meetings, presides at meetings, appoints committees and committee chairs in consultation with the Executive Committee, prepares the agenda, implements the decisions of the Commission, and may participate in Commission decisions with a vote. The President is an ex-officio member of all committees.
4. **Vice-President.** The Vice-President performs the duties of the President in the absence or incapacity of the President. In case of the resignation or death of the President, the Vice-President performs the duties of the President until the Commission selects a new President.
5. **Secretary.** The Secretary will keep general supervision over the records, proceedings, , take minutes of any and all meetings, prepare and distribute minutes of all meetings to all members within two weeks of the meeting, and conduct correspondence of the Charter Commission. Before December 31 of each year, the Staff Liaison must submit to the members, and to the chief judge of the district court the Commission’s report outlining the activities and accomplishments of the Commission for the preceding calendar year. The Secretary must forward a copy of the report to the City Clerk. The City Clerk may provide the report to the chief judge at the request, of the Secretary.
6. **Additional Duties.** The officers of the Commission will perform such other duties and functions as may, from time to time, be required by the Commission or its bylaws.
7. **Compensation; Expenses.** The members of the Commission receive no compensation, but the Commission may employ an attorney and other personnel to assist in amending or revising the City Charter, and the reasonable compensation and the cost of printing the charter or any amendments, when so directed by the Commission, will be paid by the City. The amount of reasonable and necessary Commission expenses will be paid by the City in accordance with Minnesota Statutes, section 410.06, as amended.

8. **Vacancies.** If the office of the President, Vice-President, or Secretary becomes vacant pursuant to Minnesota Statutes, section 410.05 or by other provisions of law, the Commission must elect a successor from its membership at the next regular meeting, or at a special meeting called for that purpose, for the unexpired term of the office.

As amended April 26, 1977

As amended January 9, 1980

As amended May 7, 1980

As amended April 27, 2022

As amended May 22, 2025



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## MEMORANDUM

**TO:** Richfield Charter Commission  
**FROM:** Mary Tietjen, City Attorney  
**DATE:** January 2026  
**RE:** Charter update

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### **Background**

The League of Minnesota Cities recently informed staff that under Minnesota Rule 8205.1010, all petitions for elections (including nominating petitions, recall petitions, and proposed recall petitions) in the state must include a space for signatories to provide their year of birth. Petitions must include each signatory's year of birth to confirm that each individual who signs the petition is in fact a qualified voter in the city.

The city's charter sections related to petitions do not include the year of birth. Minn. Rule 8205.1010 also lists several other petition form requirements that are not currently included in the charter. The sections of the Richfield Charter that need updating are:

- Section 4.05 – Nomination Petitions
- Section 5.05 – Form of Petition and of Signature Papers
- Section 5.12 – Referendum Petition
- Section 5.15 – Recall Petitions

### **Amendment Process**

The charter commission may recommend that the city council amend the charter by ordinance. Within one month of receiving a recommendation to amend the charter by ordinance, the city must publish notice of a public hearing of the proposal. The city must then hold the public hearing on the proposed charter amendment at least two weeks but not more than one month after the notice is published. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance. The ordinance requires unanimous approval by the council, so all must be present for the vote. The ordinance becomes effective 90 days after passage and publication.

*(Note: Within 60 days after passage and publication of the ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. The petition must be signed by registered voters equal in number to at least 5 percent of the registered voters in the city or 2,000,*

whichever is less. If voters file a proper petition, the ordinance does not become effective until it is approved by the voters in the same manner as other amendments. The council may submit the ordinance at a general or special election that occurs within 60 days after the filing of the petition, or it may reconsider its action in adopting the ordinance.)

### **Options for Discussion**

1. Amend relevant sections of the charter and include petition forms within the body of the charter, as it is currently.
2. Amend relevant sections of the charter and include petition forms in a separate “appendix”, using Minnetonka model.

### **Recommendation**

Staff and the City Attorney recommend that the Charter Commission make a motion to initiate the process for recommending to the City Council that the Charter be amended to update petition requirements and authorize the Charter Commission President to sign a letter of recommendation to the City Council.

### **Next Steps**

The City Attorney will work with staff to:

- i) Prepare the necessary recommendation letter to be signed by the Charter Commission President; and
- ii) Draft the ordinance amending sections of the charter relating to election petitions.

### **ATTACHMENTS:**

Minnesota Rule 8205.1010  
Excerpt from City of Minnetonka Charter  
LMC Model Petition Form

**8205.1010 FORM OF PETITIONS.**

Subpart 1. **Applicability.** This part applies to any petition required for any election in this state, including nominating petitions, recall petitions, and proposed recall petitions.

Subp. 2. **General form requirements.** Petitions must be prepared in accordance with items A to I.

A. A petition must be prepared on paper no larger than 8-1/2 inches wide and 14 inches long. The signer's oath and the signature lines must be on the same side of the paper.

B. The language on the petition must be printed in no smaller than 10-point type.

C. Each petition page must have a short title describing the purpose of the petition.

D. Each petition page must have a statement summarizing the purpose of the petition.

E. If the purpose of the petition is to put a question on the ballot, each petition page may have a statement of 75 words or less summarizing the ballot question.

F. Each petition page must have a signer's oath in no smaller than 12-point bold type. If the form of the signer's oath is not specified by statute, the following oath must be used: "I swear (or affirm) that I know the contents and purpose of this petition and that I signed this petition only once and of my own free will."

G. Each petition page must include the following statement immediately above the signature lines: "All information must be filled in by person(s) signing the petition unless disability prevents the person(s) from doing so."

H. Each petition page must have no more than ten signature lines. The signature lines must be consecutively numbered. Each signature line must have space for the date of signature; a signature; and each signatory's year of birth; printed first, middle, and last name; and residence address, municipality, and county.

I. Each petition page must include the following statement: "All information on this petition is subject to public inspection."

**Statutory Authority:** *MS s 204B.071; 211C.03; 211C.04; 211C.06*

**History:** *25 SR 616; 34 SR 1561*

**Published Electronically:** *May 26, 2010*

## Chapter 5 - Initiative and Referendum

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### Section 5.01. General Authority.

The people of the City of Minnetonka reserve to themselves the powers of initiative and referendum. Initiative is the process for voters to propose and adopt an ordinance. Referendum is the process to require an ordinance passed by the council to be referred to the voters for approval or disapproval. These powers must be exercised in compliance with this charter and may be exercised only by city residents who are eligible voters under state law. Initiative and referendum cannot be used with an ordinance that appropriates money, authorizes the levy of taxes, involves land use or zoning, or involves the same subject matter as a valid and sufficient initiative or referendum petition certified to the city council within the preceding six months.

### Section 5.02. Initiation of Charter Amendments.

Nothing in this charter affects the right of city residents who are eligible voters to propose amendments to this charter, which is governed by the Minnesota constitution and statutes.

### Section 5.03. Further Regulations.

The council may further regulate initiative and referendum by ordinance.

### Section 5.04. Commencement of Proceeding.

Five or more Minnetonka city residents who are eligible voters may form a committee to undertake an initiative or referendum proceeding. The committee must file an affidavit and its proposed petition with the city clerk before circulating a petition for signatures. The affidavit must be substantially in the form attached as Exhibit A-1, must state that a committee has been formed, must contain the names and addresses of the committee members, and must be signed by each member of the committee, whose signatures must be verified by a notary public. For an initiative petition, the affidavit must also attach a copy of the new ordinance that the committee is proposing. For a referendum petition, the affidavit must also cite the adopted ordinance that the committee seeks to reconsider. No petition may be circulated until the city clerk has approved its form. The city clerk must rule on the petition's form within five business days after its submittal.

### Section 5.05. Petition.

Subd. 1. General provisions. An initiative or referendum petition must relate to only one subject which is clearly expressed in the petition. A petition must be signed only by registered voters of the city, with their residence address and date of signature. The signatures may be on more than one page. The circulator of a signature page must be a resident of the city of Minnetonka who is an eligible voter and must execute an affidavit for each page, in the form attached as Appendix A-2, verifying that each signature on the page is genuine.

Subd. 2. Initiative petition. An initiative petition consists of the signature pages substantially in the form provided in Appendix A-3, each with the attached text of the proposed ordinance. The number of valid signatures for an initiative petition must equal at least 10 percent of the number of persons voting in the city at the last state general election.

Subd. 3. Referendum petition. A referendum petition consists of the signature pages substantially in the form provided in Appendix A-4, each with the attached text of the adopted ordinance to be reconsidered. The number of valid signatures for a referendum petition must equal at least 20 percent of the number of persons voting in the city at the last state general election.

### Section 5.06. Filing of Petition.

All signature pages must be filed in the city clerks' office as one petition. A valid referendum petition, including the signature pages, must be submitted no later than 90 days after the city council adopted the ordinance that is the subject of the petition.

### Section 5.07. Evaluation and Certification of Petition.

Within 15 working days after the petition is filed, the city clerk must evaluate the petition for compliance with this chapter. The validity of the signatures must be judged as of the day the petition was filed. If the city clerk finds the petition to be sufficient, the clerk must certify the petition to the council at its next regular meeting, stating the number of petitioners and the percentage of voters that they constitute. If the city clerk finds the petition insufficient, the clerk must immediately notify at least the first three listed members of the sponsoring committee, with the reasons for the finding. The committee has 30 days in which to correct the petition. If the clerk finds at the end of the 30 days that the petition is still insufficient, the clerk must notify at least the first three listed members of the committee that the petition will not be certified to the city council. A final finding of insufficiency does not prevent the filing of a new petition for the same purpose nor prevent the council from referring the ordinance to the voters at a regular or a special election, at its option.

#### **Section 5.08. Council Action on Initiative Petition.**

Subd. 1. After receiving a certified initiative petition, the council may refer the proposed ordinance to an appropriate committee. The committee or council must hold a public hearing on the ordinance. After the public hearing, but no later than 65 days after the city clerk submitted the ordinance to the council, the council must take final action on the ordinance. If the council passes the proposed ordinance with amendments and the committee of petitioners has not filed a statement with the city clerk within 10 days after passage as specified below, the ordinance need not be submitted to the voters.

Subd. 2. The ordinance proposed in the petition must be submitted to the voters if:

- (a) the council passes the ordinance with amendments and within 10 days afterwards at least 3/5 of the members of the petitioners' committee file a statement with the city clerk expressing dissatisfaction with the council action; or
- (b) the council fails to pass the ordinance with or without amendments.

Subd. 3. The ordinance must be considered at the earliest date permissible under state law for the conduct of a regular municipal or statewide election. There will be no special election for an initiated ordinance.  
(Amended by Ord. No. 2020-01, adopted Jan. 6, 2020)

#### **Section 5.09. Council Action on Referendum Petition.**

After receiving a certified referendum petition, the council must reconsider the ordinance at its next regular meeting and either repeal it or reaffirm the ordinance as passed. In the latter case the council must submit the ordinance at an election to be held at the earliest date permissible under state law, after the council establishes the form of the ballot question under section 5.10. The election must be held at a municipal or statewide election if one is scheduled in that time period. If one is not scheduled, then the council must order a special election.. An ordinance does not become effective if a sufficient referendum petition is filed with the city clerk before the ordinance's effective date. The ordinance remains suspended pending an election.  
(Amended by Ord. No. 2020-01, adopted Jan. 6, 2020)

#### **Section 5.10. Election.**

Subd. 1. The city council must hold a public hearing before establishing the form of the ballot question and must give at least five-days written notice of the hearing to at least the first three listed members of the petition committee. The city council must establish the ballot question within 21 days after the occurrence of either event in section 5.08, Subd. 2 (a) or (b) for an initiative proceeding or after the council reaffirms the ordinance under section 5.09 for a referendum proceeding. The ballot question must state the substance of the ordinance in an unbiased manner and give the voters the opportunity to vote either "yes" or "no" on the adoption.

Subd. 2. If a majority of the people voting on an initiated or referred ordinance are in favor, it becomes a city ordinance, effective immediately after the vote has been certified or on the date specified in the ordinance, whichever is later. If less than a majority of the people voting on an initiated or referred ordinance are in favor, it will not become effective.

Subd. 3. More than one proposed ordinance may be considered at an election, but the voters must be allowed to vote on each separately. If two initiated ordinances are approved at one election and are inconsistent, the one approved by the higher percentage prevails on the inconsistency.

**Section 5.11. Offenses.**

It is unlawful for a person to:

- (a) sign a name other than one's own to an initiative or referendum petition;
- (b) circulate an initiative or referendum petition not in its entirety;
- (c) circulate an initiative or referendum petition when unqualified to do so; or
- (d) pay or offer to pay a person, or receive payment or agree to receive payment, on a basis related to the number of signatures obtained for circulating an initiative or referendum petition. This paragraph does not prohibit the payment of salary and expenses for circulation of the petition on a basis not related to the number of signatures obtained.

A violation of this section is a misdemeanor punishable in accordance with state law.

**Section 5.12. Forms.**

Subd. 1. Each affidavit filed by a committee under Section 5.05 must be substantially in the form attached as Appendix A-1.

Subd. 2. Each affidavit attached to a signature page must be substantially in the form attached as Appendix A-2.

Subd. 3. Each signature page for an initiative petition must be substantially in the form attached as Appendix A-3.

Subd. 4. Each signature page for a referendum petition must be substantially in the form attached as Appendix A-4.

# Appendix

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## Appendix A-1

### Committee Affidavit

State of Minnesota )

) ss

County of \_\_\_\_\_ )

We certify that the undersigned are all residents of the city of Minnetonka who are eligible voters and have formed a committee for the purpose of circulating a petition to:

[Chose one:]

initiate an ordinance regarding \_\_\_\_\_ a copy of which is attached.

refer to the people Ordinance No. \_\_\_\_\_, adopted on \_\_\_\_\_, by the Minnetonka city council regarding \_\_\_\_\_

Attached is a copy of the proposed petition. The names and addresses of the committee members are (a minimum of five is required):

Name	Address
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____

Signatures of committee members (each of which must be notarized):

\_\_\_\_\_ Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_

**Appendix A-2**

**Circulator Affidavit**

State of Minnesota )

) ss

County of \_\_\_\_\_ )

I, \_\_\_\_\_, certify that

- a. I am an eligible voter in the City of Minnetonka;
- b. I reside in the City of Minnetonka at \_\_\_\_\_;
- c. I circulated the attached petition which consists of \_\_\_\_\_ pages;
- d. Each signature contained on the attached petition was executed in my presence;
- e. To the best of my knowledge and belief, each person who signed the attached petition is a registered voter of the City of Minnetonka; and
- f. To the best of my knowledge and belief, each petitioner's signature contained on the attached petition is the genuine signature of the person whose name it purports to be.

\_\_\_\_\_  
Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Appendix A-3**

**Initiative Petition**

This petition proposes an ordinance to \_\_\_\_\_, a copy of which is attached. The undersigned petition the city council for its adoption or for its submission to the voters for their approval or disapproval.

### Sponsoring Committee

This ordinance is sponsored by the following committee of City of Minnetonka residents who are eligible voters (a minimum of five):

Name	Address
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____

### Instructions to Petition Signers

You are being asked to sign a petition. **You must be a resident of, and a registered voter in, the City of Minnetonka.** All signers must include their entire residence address and the date of signing. Every person signing this petition must do so in the presence of the person circulating the petition.

Date	Name	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

**Appendix A-4**

**Referendum Petition**

This petition proposes the repeal an ordinance regarding \_\_\_\_\_, a copy of which is attached. The undersigned believe the ordinance is detrimental to the welfare of the city and petition the city council to repeal the ordinance or to submit it to the voters for their approval or disapproval.

**Sponsoring Committee**

The proposed repeal is sponsored by the following committee of City of Minnetonka residents who are eligible voters:

Name	Address
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____

**Instructions to Petition Signers**

You are being asked to sign a petition. **You must be a resident of, and a registered voter in, the City of Minnetonka.** All signers must include their entire residence address and the date of signing. Every person signing this petition must do so in the presence of the person circulating the petition.

Date	Name	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____

4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_